



ALL INDIA KENDRIYA VIDYALAYA TEACHERS' ASSOCIATION

Reg. No. 10296/1979
DEJURE RECOGNISED BY

KENDRIYA VIDYALAYA SANGATHAN, MINISTRY OF EDUCATION, GOVT. OF INDIA
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F.01/AIKVTA HQ/GS/2019-21/310

Date: 21-07-2021
Via –E-Mail

To,
The Hon'ble Joint Commissioner (Pers./Fin./ Admn.)
Kendriya Vidyalaya Sangathan (HQ)
New Delhi-110016

Subject: Request to issue clear direction to the DDO for increment on 1st July/ 1st January if employees are on Casual Leave or work from home etc.

Esteemed Sir,

Apropos the aforesaid subject, AIKVTA has received representations from the teachers that while they were on casual leave or working from home on 1st July/ 1st January. DDO extended the increment as per regular leave whereas the clarifications from GOI are as below:-

What happens when an employee on leave 1st July 2020

Work from home on 1st July 2020

Central Government employees work under the guidance of the Central Government even in COVID pandemic. Central government departments and many ministries asked their employees to operate from home to maintain social distancing. There will be no incremental impact available in July. So It is expected that work from home option will not affect the Employees annual increments.

Increment Benefit Eligible For Following Leaves and Conditions

- Casual Leave. (CL)
- Special Casual Leave(SCL)

Employees dies while on leave

Grant of benefit of increment falling due during leave period in the case of govt.servant who dies while on leave

Increment Benefit only Effect from Rejoining Date

- Special Leave
- Earned Leave (EL)
- Vacation (Only for academic staff)
- Half Pay Leave (HPL)
- Commuted Leave
- Leave Not Due (LND)
- Extra-ordinary Leave (EOL)
- Maternity Leave
- Adoption Leave
- Paternity Leave
- Hospital Leave
- Sabbatical Leave
- Study Leave

Effects of leave in annual increment on 1st July 2020

Casual Leave (CL)		●
Restricted Holiday (RH)		●
Work From Home		●
Death		●
Special Casual Leave.(SCL)		●
Special Leave		●
Earned Leave (EL)		●
Vacation (Only for academic staff)		●
Half Pay Leave (HPL)		●
Commuted Leave		●
Leave Not Due (LND)		●
Extra-ordinary Leave (EOL)		●
Maternity Leave		●
Adoption Leave		●
Paternity Leave		●
Hospital Leave		●
Sabbatical Leave		●
Study Leave		●
● Eligible	● If treated on duty only	● Not Eligible (rejoining date only effect)

So, please look into the matter and issue clear directions to the DDO for increment on 1st July/ 1st January if employees are on Casual Leave or are working from home.

With Regards,



Shriram Tiwari

President, AIKVTA HQ

&

Member (Staff Side) JCM (KVS)



M B Agrawal

General Secretary, AIKVTA (HQ)

&

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